



FERN GREEN PRIMARY SCHOOL

70 Fernvale Link, Singapore 797538

Tel: 68343100 Fax: 68343116 Web: www.ferngreenpri.moe.edu.sg

School Vision: Reflective Inquirers, Aspiring Advocates, Steadfast Leader

School Core Values: Respect, Responsibility, Resilience, Integrity, Care, Harmony

**T1W1
Notification**

Dear Parents,

6 January 2021

Our Strategic Thrusts

ST1: Nurturing Future-Ready Learners

ST2: Growing Competent & Happy Staff

ST3: Fostering Effective Partnerships

No	Item	ST
1	<p><u>Introduction: The Parents' Notification</u></p> <p>On behalf of the school, I would like to welcome all students back to school. We look forward to forging a close partnership with Parents as we journey with our children this school year as they learn valuable lessons about themselves and the world around them. One way for this partnership to take place is through timely sharing of information such as school policies and parenting tips. The Weekly Parents' notification serves this purpose.</p> <p><u>Format of Parents' Weekly Notification</u></p> <p>To help Parents understand the underlying rationale as to the basis of the school's approach to decision making and programme design, information in the Weekly Notification will be aligned to the School's Strategic Thrusts which are as follows:</p> <p>Strategic Thrust (ST1): Nurturing Future-Ready Learners ST2 : Growing Competent & Happy Staff ST3 : Fostering Effective Partnerships</p> <p>Except for Term 1 Week 1 (T1W1), the event calendar records activities running from Wednesday of the current week to Friday of the following week.</p>	ST3
2	<p><u>Calendar of Events (T1W1 & T1W2)</u></p> <p>T1W1</p> <p>Monday, 4 January 2021</p> <p>P2-4: No School</p> <p>9:00am</p> <p>P1 Parents Engagement Session (via Webinar)</p> <p>Wednesday, 6 January 2021</p> <p>Class-Based Programme: Principal's Address</p> <p>T1W2</p> <p>Tuesday, 12 January 2021</p> <p>2:15pm</p> <p>P4: CCA</p> <p>Wednesday, 13 January 2021</p> <p>Class-Based Programme: Fern Green Movement</p> <p>FTGP: Class Bonding</p> <p>(Information correct as on 18 November. For updates, please refer to the school website: https://ferngreenpri.moe.edu.sg/general-information/school-calendar)</p> <p>We also append 2021's Curriculum Structure for Parents' reference and forward planning:</p>	ST1 ST3

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No	Item						ST
	Time	Period	Mon	Tue (SEAIP in Class)	Wed (Class Contact Time)	Thu (SEAIP in Class)	Fri
	0745	1					
	0815	2	P2&4 Snack Break (8.30am, 10 min)	P2&4 Snack Break (8.30am, 10 min)	P2&4 Snack Break (8.30am, 10 min)	P2&4 Snack Break (8.30am, 10 min)	P2&4 Snack Break (8.30am, 10 min)
	0845	3					
	0915	4, 5 & 6	P3 Recess	P3 Recess	P3 Recess	P3 Recess	P3 Recess
	0945		P1 Recess	P1 Recess	P1 Recess	P1 Recess	P1 Recess
	1015		P4 Recess	P4 Recess	P4 Recess	P4 Recess	P4 Recess
	1045		P2 Recess	P2 Recess	P2 Recess	P2 Recess	P2 Recess
	1115	7					
	1145	8	P1&3 Snack Break (12.00pm, 10 min)	P1&3 Snack Break (12.00pm, 10 min)	P1&3 Snack Break (12.00pm, 10 min)	P1&3 Snack Break (12.00pm, 10 min)	P1&3 Snack Break (12.00pm, 10 min)
	1215	9			Assembly or M.E./FTGP		
	1245	10			Assembly or M.E./FTGP		
	1300		P1 Dismissal	P1 Dismissal	P1 Dismissal	P1 Dismissal	P1 Dismissal
	1315		P2 Dismissal	P2 Dismissal	P2 Dismissal	P2 Dismissal	P2 Dismissal
	1330		P3&4 Dismissal	P3&4 Dismissal	P3&4 Dismissal	P3&4 Dismissal	P3&4 Dismissal
	1400		(Support Programme)	(Support Programme)		(Support Programme)	(Support Programme)
	1430		(Support Programme)	CCA (Starts 2.15pm)		(Support Programme)	
	1500			CCA			
	1530			CCA			
	1600			CCA (Ends 4.15pm)			
<i>Daily Cleaning & Wipe-Down (10 min before Dismissal)</i>							
SEAIP: Strategies to Ensure more Attention to Individual Pupils (one-to-one student-teacher interaction)							
FTGP: Form Teacher Guidance Period							
M.E.: Modular Enrichment							
Students will need to report to their respective classrooms (or Multi-Purpose Hall) <u>by 7.30am</u> , failing which they will be considered late for school.							
3	<p><u>Let's do our part to keep everyone safe and healthy</u></p> <p>To ensure a safe and healthy environment for our students and staff, students who are unwell, or who have household members on Home Quarantine Order/Stay Home Notice or have adult household members with flu-like symptoms such as fever and cough, are required to stay away from school.</p>						ST1-3

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Please also ensure that your child brings along his/her thermometer to school on each school day as there will be daily temperature taking. Each P1 pupil will receive a complimentary oral digital thermometer (one-off) on their first day of school. P2 to P4 students whose thermometers are not working or misplaced can purchase a new battery or replacement thermometer from the school bookshop at \$1 and \$4.90 respectively.

4 Shield Bag for PE lessons

As we transit to the new norm, hygiene and self-responsibility will be top priorities to protect your child in school. On PE days, your child is required to bring some essential items to school. Attached is a sample picture of a "Shield Bag". We have named it "Shield Bag" as a Shield is meant to be used to protect a super hero like Captain America. Any resealable bags such as draw string bags, wet bags, laundry bags and pouches or ziploc bags, will suffice.



5 P3 Students: Gifted Education Programme (GEP) Identification Exercise 2021

P3 parents are to note the tentative dates of the GEP Identification Exercise for 2021:

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6	<u>Photo-taking for P1 Students for the School Smart Cards (SSC)</u> Ministry of Education (MOE) conducts the yearly photo-taking exercise for all students in Primary One (P1) for the issue of the School Smart Card (SSC). The SSC will be used throughout the students' education years in school and will be ready by end March 2021. M/s Transit Link Pte Ltd, the vendor engaged by MOE, will carry out photo-taking for our school on <u>Tuesday, 19 January 2021.</u>	ST1												
7	<u>Other Matters for Parents' noting</u>	ST1 and ST3												
7.1	<u>Safety and Security Procedures</u> The school has put in place several procedures to ensure the safety and security of our children: Parents are only allowed into the school premises if you: <ul style="list-style-type: none">○ need to fetch your child/children home early (before dismissal time)○ have an appointment with the Principal, Vice-Principal and/or teachers and AEDs○ need to make an enquiry at the General Office All visitors, including parents, must report to the Security Guard Post at the Main Gate before proceeding to General Office. Parents are not allowed to enter the school through the side gates. In case your child is not well while in school, the school will contact Parents/Guardians to make arrangements to fetch him/her home. <u>For safety reasons, the school will not release the child to return home on his/her own.</u> A trusted adult (eg Domestic helper or relative other than parents) will need to come by school to fetch the child home. To inculcate in students responsibility and independence , Parents are discouraged from <ul style="list-style-type: none">• purchasing food from the canteen and items from the school bookshop. Students are expected to make their own purchases rather than rely on their parents.• delivering your child's personal items (e.g. pocket money, books, stationery, and food) through the General Office and Security Post. Students need to learn to be resilient and face up to consequences for forgetting to bring what is required for use in school. Students who have forgotten to bring their pocket money may approach any of the staff on duty in the canteen for loan of money. Students are strongly discouraged from bringing to school expensive personal belongings such as branded stationery, electronic gadgets, handphones etc to prevent loss of or damage to the items.													

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Parents taking their children out of school during term time/curricular hours

During the course of the year, Parents/Guardians are urged not to take your child/children out during school days or curricular hours for private matters such as attendance of weddings. ***This is, as compared to the case of a child who is out of school due to illness for which a valid medical certificate should be submitted to the form teachers for recording purpose.*** Taking your child/children out of school during term time or curricular hours disrupts learning and may result in your child/children having difficulty following up with lesson proper when he/she/they return(s) to school. Your cooperation in this matter is thus deeply appreciated.

Students returning from medical leave

For students returning to school after being on medical leave, their medical certificates (MC) must indicate the duration that they are to refrain from participating in physical activity. Parents/Guardians will need to remind the doctors to indicate this information in the MC for PE teachers' follow up.

7.2 Snack Break in the classroom

With staggered recesses, some levels will have late recesses. Snack Time has thus been scheduled to allow students to have something light to eat before recess or lunch. As students are not allowed to go down to the canteen during Snack Time, Parents and Guardians are advised to pack food for your child or provide him/her with sufficient pocket money to buy extra food during recess to be eaten during Snack Break.

Parents/Guardians are also advised of the following pointers when preparing food for consumption during Snack Break:

- Pack nutritious food eg wholesome sandwiches rather than potato chips
- Pack food that your child enjoys eating rather than what you think your child should eat. This will ensure that your child finishes all his/her food during Snack Break.
- If necessary, cut the food such as pizza up into smaller pieces so that it is easier and faster to chew.
- Avoid packing food that is soupy or accompanied with lots of gravy. This will reduce contamination and messiness during food consumption in the classroom.

In view of possible food allergies, students are not allowed to share their snack with fellow classmates.

Parents/Guardians are also advised to pack a plastic bag along with your child's lunch box for food waste, food wrappers and drink cartons as well as wet wipes for your child to clean his/her hands. These will be discarded in a rubbish bin on the way home or at home.

7.3 School Gate Opening Hours

MAIN GATE

School Days		School Holidays	
Monday to Friday	6.45am to 7.30am 8.00am to 12.45pm 1.50pm to 7.00pm	Monday to Friday	7.00am to 7.00pm

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7.4	<p><u>Traffic Advisory: Arrival by Vehicle in the Morning</u></p> <p>Drop-off during morning peak hours and pick-up during school dismissal</p> <ul style="list-style-type: none"> Drop-off in the morning is between 6.45 am and 7.30 am. Pick-up at school dismissal will be after 1.45 pm daily, after the school buses have left. Timings apply for wet and dry weather. This year, the school will see an even larger student population (>1000 students). We seek your cooperation to be patient since there will be heavy traffic in the morning. As such, Parents are advised to start your trip earlier as students will be booked for late-coming if they are not with their class by 7.30am. Parents may want to explore alternative drop-off points (for your older kids) such as those marked in the map below. Your child/children will then enter the school premises via Side Gate 2. 																															

Our Strategic Thrusts

ST1: Nurturing Future-Ready Learners

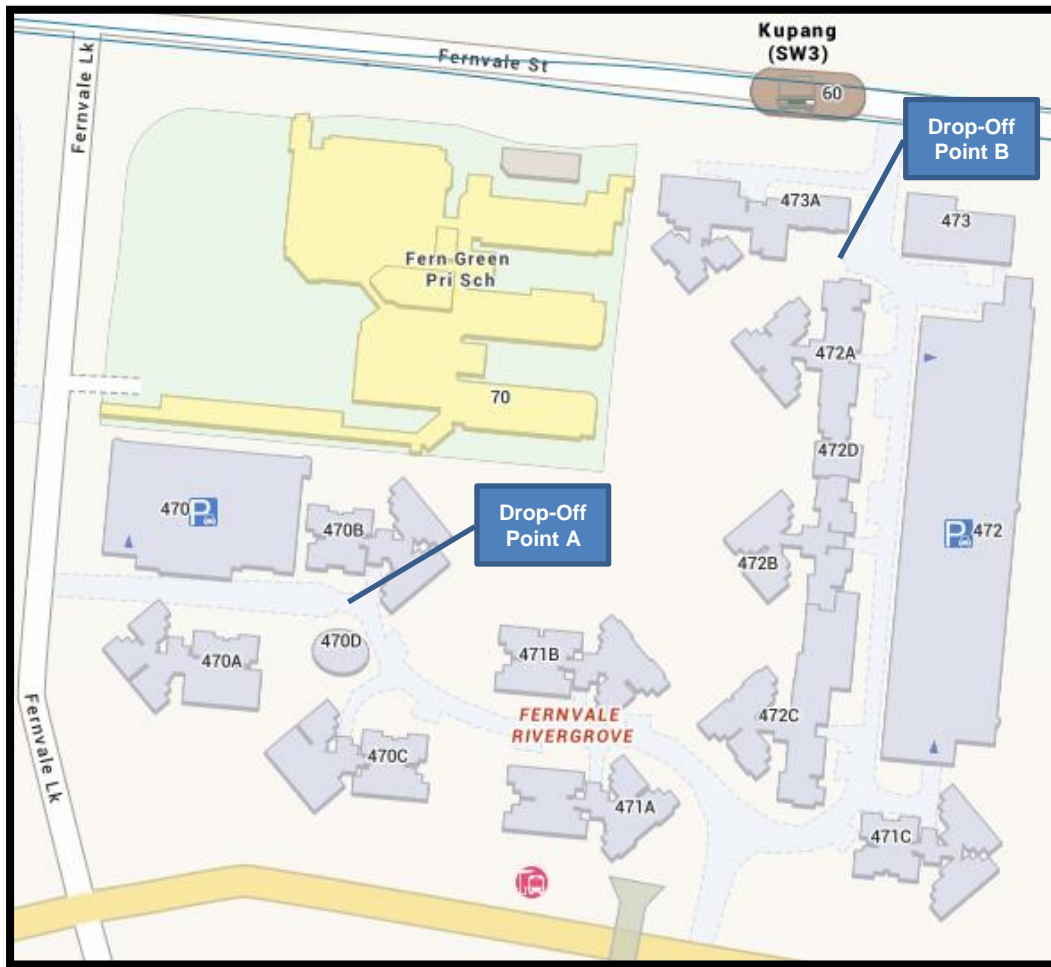
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No

Item

ST



Source: onemap.sg



Drop-Off Point A
(with covered walkway to Gate 2)



Drop-Off Point B
(with covered walkway to Gate 4)

For Parents who are driving, do note the following:

- Our **children's safety is a priority of the school**. We urge all parents to play their part and slow down as you approach the vicinity of the school, and when driving within the school's compound.

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	<ul style="list-style-type: none"> • We strongly discourage Parents from stopping your vehicle along Fernvale Link to drop off your child/children or parking your vehicle by the roadside while waiting for your child/children. This is to facilitate smooth traffic flow along Fernvale Link. • Due to security considerations, we do not allow parents to park your vehicles in school while waiting for your child/children. We urge parents to plan your trip to the school so that you do not end up stopping your vehicle and waiting along Fernvale Link. <p>Parents and Guardians should note that Traffic Enforcement Officers from LTA may be stationed along Fernvale Link from time to time. As such, errant drivers may be booked. For the safety of your child/children, our students and fellow road users, we strongly urge you to adhere to the traffic regulations and rules. We seek your fullest support and understanding in this.</p>	
7.5	<p><u>Operating Hours for Uniform Vendor in January</u> The school uniform vendor will be stationed in school to handle reserved orders for the school uniform <u>from 2.00 pm to 3.30 pm on weekdays between 5 Jan 2021 to 8 Jan 2021, and from 2.00 pm to 3.00pm daily from 11 Jan 2021 onwards.</u></p> <p>Parents are to contact the uniform vendor, Shanghai School Uniforms Pte Ltd at 63522741 or email: contact@shanghai-uniforms.com for enquiries and pick-up arrangement for new orders. Due to safe management measures for COVID-19, please make an appointment with the vendor before you drop by the school. Please report at the Guard House before making your way to the Uniform sales venue within the school.</p>	
7.6	<p><u>Operating Hours for School Bookshop</u> Please note the regular operating hours of the School Bookshop as follows:</p> <p>Mondays to Fridays 8 am to 3 pm</p> <p>Parents are only allowed to come into the school premises to make purchases at the bookshop from <u>2.00 pm to 3.30pm daily for the first week of Jan 2020 (ie. from 5 Jan 2021 to 8 Jan 2021), and from 2.00 pm to 3.00pm daily from 11 Jan 2021 onwards.</u></p> <p>Parents are to contact the bookshop vendor, CASCO Educational Supply Pte Ltd at 85244563 for <i>enquiries and</i> pick up arrangement for new purchases. Due to safe management measures for COVID-19, please make an appointment with the vendor before you drop by the school. Please report at the Guard House before making your way to the bookshop.</p>	

Thank you.

Mrs May Tang
Principal